



Add a Roommate Request (T-122)

Date: _____

Current Tenant(s): _____

Property Address: _____

New Tenant: _____

I understand that in requesting to add a roommate, he/she must comply with the full application process and pay all fees required. Once application package is delivered to HPM office, process will begin for additional tenant or occupant. If approved, a new lease will be generated and signed by all tenants.

Current Tenant Signature: _____ Date: _____

Current Tenant Signature: _____ Date: _____

___ **Approved** ___ **Denied** Landlord: _____ Date: _____

Fees Associated with adding a Roommate (tenant or occupant.)

Application Fee: \$85

Add Roommate Admin Fee: \$25